

APPENDIX 3

CEB Report Risk Register

Risk Score Impact Score: 1=Insignificant; 2=Minor; 3=Moderate; 4= Major; 5=Catastrophic Probability Score: 1=Rare; 2=Unlikely; 3=Possible; 4=Likely; 5=Almost Certain

| No. | Risk Description Link to Corporate Obj. | Gross Risk | | Cause of Risk | Mitigation | Net Risk | | Further Management of Risk: Transfer/Accept/Reduce/Avoid | | Current Risk | |
|-----|--|---------------|---|--|---|-------------|---|---|---|-----------------|---|
| | | I | P | | | I | P | | | I | P |
| 1 | Monitoring information not returned (strong, active communities) | 1 | 3 | Lack of resources / trustees / skilled volunteers / staff to complete monitoring form or forgot about it | Mitigating Control: Build relationships with funded groups and visits. Level of Effectiveness: Medium because information may not be returned & visits may not take place | 1 | 2 | Action: Reduce Action Owner: Julia Tomkins Mitigating Control: Keep check list and close monitoring, build relationships with groups Control Owner: Julia Tomkins | Outcome Required: All monitoring forms returned & monitoring visits made Milestone Date: on going | 1 | P |
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